

COVID-19 Health and Safety Plan for The Crafty Shack

The Crafty Shack is committed to providing a safe and healthy workplace for all our employees and our customers. To ensure we have a safe and healthy workplace, we have developed the following COVID-19 Health and Safety Plan in response to the COVID-19 pandemic. Managers and employees are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our employees, management and our customers. Only through this cooperative effort can we establish and maintain the safety and health of everyone at The Crafty Shack.

Management and employees will implement and comply with all aspects of this COVID-19 Health and Safety Plan. The Crafty Shack managers have our full support in enforcing the provisions of this policy. Our COVID-19 Health and Safety Plan follows the Centers for Disease Control and Prevention (CDC) guidelines.

Screening and policies for employees and customers exhibiting signs and symptoms of COVID-19

Our employees are our most important assets. Employees have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. We are serious about safety and health and keeping our employees working at The Crafty Shack. Our team members are health screened before each shift, wear masks, and wash and sanitize their hands regularly. The Crafty Shack reserves the right to ask any employee or customer that exhibits COVID-19 symptoms to leave the premises immediately for the safety of others.

Handwashing

Basic infection prevention measures are being implemented at The Crafty Shack at all times. Employees are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the restroom. Studio customers will be asked upon arrival to wash or sanitize their hands and we request that you are in good health. We are not allowing snack food to be brought in at this time.

Respiratory etiquette

The Crafty Shack employees are required to wear masks during work. We are asking our customers to also wear a mask covering their mouth and nose at all times. Employees and customers are being asked to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward.

Social distancing

We are asking our employees and customers to maintain the six feet of social distancing while inside The Crafty Shack. We have installed plexiglass shields at the register area and are asking customers not to touch items until they are ready to purchase to assist with this effort.

We will be limiting the number of painters permitted in the studio at a time. It will be first come first serve. Some chairs have been removed from our studio area to assist with this effort. Due to the current situation seating is for participating artists and one non-artist guest only. We have extended our studio hours to allow for more spaced out time to create. Our studio will be open from 10 am - 8 pm Monday thru Saturday (with the exception of Monday & Tuesday 10 am - noon for high-risk or immuno-compromised) and Sunday 1 - 5 pm.

We are still encouraging our customers that wish no-contact to call or Facebook message to order ahead for a no-contact porch pick-up in one of our lettered cubbies.

Cleaning, disinfection, and ventilation

We have been extremely vigilant in sterilizing the shop to its fullest to ensure the safety and ease the anxieties of our guests. It is very important for us to make this as safe as we can during this crisis. We have many precautionary measures in place: sanitizing surfaces after each customer, we are utilizing a germ guard UV air purifier, UV-C Portable Handheld Germicidal LED surface sterilizing wand used on surfaces and UV sanitizing box used to sanitize smaller items.

Regular sanitizing practices are being implemented, including routine cleaning and disinfecting of work surfaces, restrooms, party rooms, register area, and drop-off and pickup locations.

Frequent cleaning and disinfecting will be conducted in high-touch areas, such as register touch screen, door handles, chairs and tables. Appropriate and effective cleaning and disinfectant supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications and are being used with required personal protective equipment for the products.

Communications and training

This COVID-19 Health and Safety Plan was communicated in a meeting and in writing to all employees on May 4th, 2020 and necessary training was provided. Additional communication and training will be ongoing and provided to all workers who did not receive the initial training.

Instructions will be communicated to customers about: how drop-off, pick-up, and in-store shopping will be conducted to ensure social distancing between the customers and employees; required hygiene practices; and recommendations that customers wear face masks when dropping off, picking up, or in-store shopping. Customers will also be advised not to enter the workplace if they are experiencing symptoms or have contracted COVID-19.

Management and employees are to work through this new program together and update the training as necessary. This COVID-19 Health and Safety Plan has been developed by The Crafty Shack management and was posted throughout the workplace. It will be updated as necessary.

Any questions or concerns please call 724-744-0495 or email info@craftyshack.com..

Certified by:

Carrie Schramm
The Crafty Shack